



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

BOARD OF DENTISTRY AND DENTAL HYGIENE

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

MEETING MINUTES:	BOARD OF DENTISTRY AND DENTAL HYGIENE
DATE AND TIME:	October 19, 2017 at 3:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVAL:	December 21, 2017

MEMBERS PRESENT

Dr. Thomas A. Mercer, DDS, Professional Member, President
Dr. Ryan Barnhart, DDS, Professional Member
Rozi Berberian, Public Member
Dr. Erin Cox, DDS, Professional Member (arrived 3:13 p.m.)
June Ewing, Public Member
Dr. Bruce Matthews, DDS, Professional Member
Buffy Parker, RDH, Professional Hygiene Member
Carla Rawheiser, RDH, Hygiene Advisory Member
Joseph Stormer, Public Member
Bonnie Thomas, RDH, Hygiene Advisory Member

MEMBERS ABSENT

Dr. Brian McAllister, DMD, Professional Member, Secretary
Mary Trinkle, RDH, Hygiene Advisory Member

DIVISION STAFF

Meredith Hurley, Administrative Specialist II
Jennifer Singh, Deputy Attorney General

OTHERS PRESENT

Giavanna Ford

CALL TO ORDER

Dr. Mercer called the meeting to order at 3:09 p.m.

REVIEW AND APPROVAL OF MINUTES

Meeting Minutes – August 17, 2017

Dr. Barnhart moved, seconded by Ms. Parker, to approve the August 17, 2017 meeting minutes as written. By unanimous vote, the motion carried.

Appeal Hearing Minutes – October 12, 2017

Ms. Parker moved, seconded by Dr. Matthews, to approve the October 12, 2017 appeal hearing minutes as written. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Informal Hearing Request

The three examiners walked exam candidate #DH14 through the results of the dental hygiene exam taken in June 2017. The examiners advised where the candidate fell short on overall points and made suggestions for future examination.

Ratification of Dental Hygienist Applications

Ms. Parker moved, seconded by Dr. Barnhart, to ratify the dental hygienist licenses listed below. By unanimous vote, the motion carried.

Paige Collins
Ruben Garcia Dominguez
Darla Verdonck
Adebola Bolarinwa
Regina Martinez
Kimberly Hinch
Jamie Scott

Ratification of Restricted II Permits

Ms. Parker moved, seconded by Dr. Matthews, to ratify the restricted II permits listed below. By unanimous vote, the motion carried.

Seyar Baqi
Dustin Root
Scott Tibbetts

Ratification of Unrestricted Permits

Ms. Parker moved, seconded by Dr. Barnhart, to ratify the unrestricted permits listed below. By unanimous vote, the motion carried.

Michael D'Amico – Individual
Bradford Klassman - Facility

Discipline and Compliance

The Board agreed no action was necessary on the August audit report submitted by Marieve Rodriguez as her reports were discussed during the August 2017 meeting and she will be turning in another audit report in May 2018 that should be free from errors.

Review and Consider Hearing Officer Recommendations

Dr. Barnhart moved, seconded by Dr. Matthews, to accept the Hearing Officer recommendations for Linda S.J. Schafer as presented. By unanimous vote, the motion carried.

Complaint Updates

Complaint #09-05-17 was dismissed by the Division due to insufficient evidence.

Complaint #09-08-17 was dismissed by the Division due to insufficient evidence.

Discussion and Vote on Regulation Changes to CE Requirements, Examination Guidelines, Inactive Status, and Crimes List

Dr. Mercer moved, seconded by Dr. Barnhart, to accept the revised Guidelines for Dental Candidates packet. By unanimous vote, the motion carried.

Dr. Mercer moved, seconded by Ms. Parker, to accept the revised Guidelines for Dental Hygiene Candidates packet. By unanimous vote, the motion carried.

Dr. Barnhart moved, seconded by Ms. Parker, to accept the additional PMP regulation added to the Crimes List. By unanimous vote, the motion carried.

Dr. Mercer moved, seconded by Ms. Parker, to accept the revised Crimes List that cleans up the statute references. By unanimous vote, the motion carried.

Dr. Mercer moved, seconded by Ms. Ewing, to accept the modified continuing education requirements and updated inactive status. By unanimous vote, the motion carried.

The regulation changes will be submitted to the Register of Regulations and a public hearing and deliberations will be held prior to the changes taking effect.

Election of Officers

Ms. Parker moved, seconded by Ms. Ewing to nominate Dr. Mercer to remain as President and Dr. McAllister to remain as Secretary. By unanimous vote, the motion carried.

Review and Approve 2018 Meeting Calendar

Ms. Parker moved, seconded by Dr. Mercer to accept the 2018 meeting calendar. By unanimous vote, the motion carried.

Review of Continuing Education Activities

Dr. Mercer moved, seconded by Dr. Matthews, to approve the continuing education courses requested by inUnison Consulting, LLC for "HIPAA Privacy and Security Compliance Training" and "OSHA Safety", offering 1.5 hours each. By unanimous vote, the motion carried.

CORRESPONDENCE

Dr. Swiatowicz

Ms. Singh stated the nature of Dr. Swiatowicz's concern could result in a complaint that may be presented to the Board in the future so it may not be appropriate to discuss at this time.

OTHER BUSINESS BEFORE THE BOARD (For discussion only)

Dental Exam Check Out Sheet

The examiners approved of the revised check out sheet with one minor change to the layout.

The Board agreed to schedule a calibration exam for December 15, 2017 at 9:00 a.m. at Dr. Mercer's office in Dover.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next Board meeting is scheduled for Thursday, December 21, 2017, at 3:00 p.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business before the Board, Dr. Barnhart moved, seconded by Ms. Parker, to adjourn the meeting at 4:02 p.m. By unanimous vote, the motion carried.

Respectfully Submitted,

A handwritten signature in black ink that reads "Meredith Hurley". The signature is written in a cursive, flowing style.

Meredith Hurley
Administrative Specialist II